

## KEMENTERIAN PENDIDIKAN, KEBUDAYAAN, RISET, DAN TEKNOLOGI

## UNIVERSITAS AIRLANGGA

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# CIRCULAR LETTER Number: 187/UN3/HM/2021

### About Employee Rights at Universitas Airlangga

#### Dear

- 1. Vice Rectors
- 2. University Secretary
- 3. Deans
- 4. Directors
- 5. Head of Institutes/Boards/Centers

Universitas Airlangga

In order to become a university that upholds human values, Universitas Airlangga tries to fulfil the rights of all employees in the university's academic environment. In regards to this, the entire academic community of Universitas Airlangga is informed to the following action plans:

- 1. follow all applicable labour contracts;
- 2. give the right to a basic salary in accordance with the employee's work contract;
- 3. providing health rights and food allowances in accordance with the employee's employment contract; and
- 4. apply leave rights wisely according to the provisions and needs of employees.

Thus, this circular letter can be used as well as possible.

Surabaya, 21st January 2021

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